



Non-Executive Delegations 12th May 2017

Report of the Monitoring Officer

PURPOSE OF REPORT

To report to Council on the Scheme of Delegation to Officers in relation to non-executive functions.

This report is public

RECOMMENDATIONS

- (1) That Council approves its current Scheme of Delegation to Officers (“Scheme of Delegation”) in regard to non-executive functions.

1.0 Introduction

- 1.1 It is good practice for Council to approve its Scheme of Delegation at the Annual Meeting, and the current Scheme is appended for that purpose.

2.0 Amendments made by the Monitoring Officer

- 2.1 The Constitution authorises the Monitoring Officer to amend the Scheme of Delegation to reflect reorganisations, changes in job title and vacancies where such changes result in redistributing existing delegations (not the creation of new ones).
- 2.2 Since May 2015, two posts with delegations have become vacant and have not yet been filled, namely the posts of Chief Officer (Governance) and Legal Services Manager. In May 2016, the Scheme of Delegation was updated by the Monitoring Officer to reflect this, with the Chief Executive taking on functions delegated to those vacant posts except for some of those related to the licensing functions which were been redistributed to the Chief Officer (Environment) who had taken on responsibility for the Licensing section formerly overseen by Legal Services. The Licensing function has since moved to the Chief Officer, (Health and Housing) and those functions have been redistributed to that post.
- 2.3 It has now been decided to appoint a Chief Officer (Legal and Governance) and interviews for this post will take place on the 26th June 2017.
- 2.4 Following the appointment, a comprehensive review of the scheme will be undertaken by the new Chief Officer (Legal and Governance) to take account of legislative changes and to modernise the scheme.

3.0 Conclusion

The report is submitted for Council's approval.

CONCLUSION OF IMPACT ASSESSMENT (including Diversity, Human Rights, Community Safety, Sustainability and Rural Proofing) None directly arising from this report.	
LEGAL IMPLICATIONS The report complies with the requirements of the Constitution and ensures continuity of the current Scheme of Delegation.	
FINANCIAL IMPLICATIONS There are no financial implications as a result of this report.	
OTHER RESOURCE IMPLICATIONS Human Resources: None Information Services: None Property: None Open Spaces: None	
SECTION 151 OFFICER'S COMMENTS The Section 151 Officer has been consulted and has no further comments.	
MONITORING OFFICER'S COMMENTS The Monitoring Officer has prepared this report.	
BACKGROUND PAPERS None	Contact Officer: Anne Streeter Telephone: 01524 582192 E-mail: astreeter@lancaster.gov.uk Ref: